

ADMISSIONS

Age on Entry

Little Waltham Primary School admits children from the year in which they reach the age of 5. All children are admitted full time in Autumn Term (September).

Obtaining A Place at Little Waltham Primary School

Little Waltham Primary School operates an Admissions Policy for all pupils who will be starting school in the Reception year.

1. Within the Catchment Area All pupils who are resident within the original Ecclesiastical parish of Little Waltham are considered for a place at the school as a matter of priority but are *not guaranteed* admission automatically.

2. Outside the Catchment Area Applications from outside the catchment area are welcome providing pupils meet the conditions of the Admissions Policy and there are places available.

For further information, please ask for a copy of the school's Admission Policy.

Registering Your Child with the School

When your child is due to start school, you will be sent a form from Essex County Council for registration, asking for details of your choices of primary schools in preferential order. The Education Authority will notify the school of all those who have applied for a place. These applications will then be ranked in line with the school Admissions Policy. In addition, we ask you to complete a simple form for our school records.

Appointments to Visit the School

The Headteacher, or in her absence a senior member of staff, will always be happy to show you around the school and answer all your questions. We value this opportunity to meet prospective new families. We look forward to seeing you!

Induction Programme

The Headteacher, Deputy Headteacher and Class 1 teacher hold an Induction evening at the school towards the end of each Summer Term. All 'new parents' for the following academic year are invited to attend. The purpose of the evening is to explain various procedures, requirements and expectations. We also talk about the areas of learning covered in the Foundation Stage Curriculum. It is also an opportunity for you to meet a member of the Friends Committee and find out ways in which you could help

Story Times

Each new pupil, prior to entry, is invited to monthly story times in the term before the induction afternoons begin. This is another early opportunity for your child to get to know the school environment and to build his/her self-confidence before full time attendance.

Induction Afternoons

During the half term prior to being admitted to Little Waltham Primary School, your child will be given the opportunity to spend one afternoon a week in Class 1. This experience allows your child to become familiar with the class teacher, other pupils and their classroom. We feel that this is excellent preparation for full time attendance.

Home Visits

Prior to the term in which your child is admitted to Little Waltham you will be offered the opportunity for a home visit. Your child's class teacher will arrange to visit you in your home for an informal chat about the school. We feel that this is an excellent opportunity for you to get to know us and ask any questions that you may have.

Induction Programme during the Term of Admittance

During the term in which your child is admitted to school he/she will spend only the mornings at school during the first week. In the second week your child will stay for morning school and lunch and in the third week will stay for the full school day.

The Home-School Agreement

The Home-School Agreement is a Government initiative to clarify and support the working relationship between home, school and the pupil. There is an expectation that the agreement is signed before entry.

Holiday Requests

Wherever possible you should take your holidays during school holidays. Parents do not have a legal right to take their children out of school during term times. Being away from school will disrupt your child's education and they will find it very difficult to catch up. A two week holiday will mean that your child will miss at least 50 hours of education.